

**ST. JOSEPH OF CUPERTINO PARISH COUNCIL**  
MINUTES OF THE REGULAR MEETING OF  
ST. JOSEPH OF CUPERTINO PARISH COUNCIL

DATE: October 1, 2009

TIME: 7:00 P.M.

PLACE: Parish Community Center  
10110 North De Anza Blvd.  
Cupertino, California 95014

MEMBERS PRESENT: Dick Sherman      Bill Osborne  
Cecil Dobbs      Linda Buhay  
Herb Duvernay      Manny Wright  
Mike Shovlin      Vincent Isip

Ex Officio: Father Greg Kimm (Pastor)  
Janice LaMotte (Pastoral Associate)

OTHERS PRESENT: Mike Hoffman (Communications Committee)

MEMBERS ABSENT: Larry Harrison

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The regular meeting of the St. Joseph of Cupertino (SJC) Parish Council was held at the above date, time and place. The meeting called to order by Dick Sherman, Chair.

**1. Agenda**

Dick Sherman provided an agenda for the meeting. Linda led the prayer for the meeting. The council reviewed the changes to the minutes of the last meeting and voted to accept the minutes with minor revisions.

**2. Public Comment**

None

**3. Communications Committees Updates and Parish Involvement Planning Review**

**Communications Ministry:** Mike Hoffman presented a report update on the activities of the Communications Ministry (attached).

**Parish Involvement Plan:** Mike Hoffman presented a report update on the activities of the Parish Involvement Plan (attached).

#### **4. Status of Parish Directory**

Herb reported on the progress of the directory project. Herb presented the directory event planner that divides the directory process into four phases. Herb noted that he and Maryann Duvernay would take care of the first phase, which provides the flyers and letters informing the parishioners about the program. Manny Wright agreed to work with the LifeTouch organization and lead the second phase effort to schedule parishioners for appointments using LifeTouch's web scheduling tools. Dick Sherman and Cecil Dobbs agreed to lead the effort during the actual photography sessions. Fr Greg suggested that Desiree Widjojo lead the fourth phase as the layout coordinator for the directory.

All of the phase leaders felt that they needed more information from LifeTouch on the exact requirements for each phase. Herb agreed to set up a meeting between our LifeTouch representative and the staff and interested volunteers at 3:00 PM on October 8<sup>th</sup> at the rectory.

#### **5. Welcoming Committee (Pat Schaaf, Chair)**

Pat couldn't be present however the next Welcome Mass for new parishioners is November 1.

#### **8. Discussion of New Business**

New business was deferred to the next meeting.

#### **9. Pastor's Comments**

None.

#### **10. Next Meeting and Agenda Items**

The next meeting is scheduled for Thursday November 5, 2009. All parishioners are welcome; Functional Committees' members in particular.

#### **11. Adjournment**

There being no further business, the meeting was adjourned at approximately 8:15 PM. Victor will lead the prayer for the next meeting. Cake was served by Dick after the meeting.

Mike Shovlin, Council Secretary

Reports to Parish Advisory Council, 01 October 2009

## **Communications Ministry**

By: Mike Hoffman, Chair

### 1) Web usage:

- a) Usage is still increasing year over year and month over month
- b) September usage was very close to April level (Easter)

### 2) 4th quarter flyer to include articles about:

- a) Lectors (quotes)
- b) Tony Pelosi
- c) The twelve days of Christmas
- d) Communion and Liberation (Yvonne Fernandez)

## **Parish Involvement Planning**

1) The Parish Involvement team had its first meeting September 18th. It was agreed that the project will be lead by a team (the troika) consisting of Marieann Shovlin, Mike Hoffman, and Ed Johnson (as he has availability).

2) A survey will be distributed starting the weekend of 10/10, 10/11. We would like to have a separate announcement and if possible, have a team member deliver the announcement.

3) Dick Sherman and Cecil Dobbs are part of the team. We encourage all Parish Council members to become actively involved in supporting the project (e. g. encouraging people to fill out survey forms).

## **Welcoming Committee**

Welcome Mass and Blessing at 11:00 AM, Reception in Community Center after Mass on Sunday, November 1, 2009