

ST. JOSEPH OF CUPERTINO PARISH ADVISORY COUNCIL
MINUTES OF THE REGULAR MEETING OF
ST. JOSEPH OF CUPERTINO PARISH COUNCIL

DATE: January 7, 2010

TIME: 7:00 P.M.

PLACE: Parish Community Center
10110 North De Anza Blvd.
Cupertino, California 95014

MEMBERS PRESENT: Vincent Isip Barbara Louis
Bill Osborne Manny Wright

Ex Officio PRESENT: Father Greg Kimm

OTHERS PRESENT: Ed Johnson (Communications Ministry)
Ed Wessler (interested parishioner)
Mike Shovlin (past member in attendance)

MEMBERS ABSENT Linda Buhay, Larry Harrison

The regular meeting of the St. Joseph of Cupertino (SJC) Parish Council was held at the above date, time, and place. The meeting was called to order by Vincent Isip.

1. Preliminaries

Vincent Isip provided an agenda for the meeting. Barbara Louis started the meeting with the opening Prayer. Vincent Isip introduced guest attendee Ed Wessler. The council voted to accept the meeting agenda. There were no previous meeting minutes.

2. Re-align on council meeting minutes & prayer leader

The objectives of the council meeting minutes was concluded to be summary in nature, including highlights, action items, and conclusions. The secretary shall assign a replacement if he/she will be absent.

Vincent Isip proposed that the opening prayer leader will be on a rotating bases - according to the council members' last names. For instance, since Barbara Louis had the honor this meeting, Bill Osborne will lead the opening prayer next meeting. The prayer leader shall assign a replacement if he/she will be absent. The council voted to accept this new process.

3. PC membership renewal

The Parish Council member recruitment process included publication in the bulletin and word of mouth. We have two potential members. 1. Tony Seidl who's unable to join us tonight. 2. Ed Wessler, a successful engineer and entrepreneur, was our guest tonight. We will continue the recruitment effort for another month to fill the three vacant seats.

Each council member was encouraged to identify and reach out to potential candidates. Also, Vincent Isip is to contact Tony Seidl to answer any questions he may have.

Next meeting, we will elect the officers for 2010: Chairman, Vice Chairman, and secretary. Also, we will seat the new council members.

Vincent Isip requested a list of our ex officio (a Latin term, means "by virtue of one's office"). Often used when someone holds one position by virtue of holding another.).

Our ex officios are:

Pastor: Fr. Greg Kimm

Associate Pastor: Fr. Chady

Pastoral Associate: Janice LaMotte

4. Parish Directory Project

Most parish members should've received their portraits by now. We do have more portraits in the rectory waiting for pickup. There was some confusion on Lifetouch's part regarding the portraits of a particular day of photo sittings, they lost the addresses associated with those portraits. Council members assisted in sorting them out.

Fr. Greg is reviewing the parish member "roster" which will be published in the back of the photo directory. He will email the roster to Lifetouch.

The Parish Photo Directory is now in the layout phase. Fr. Greg will contact Désirée Widjojo, our graphics layout volunteer, to inquire about the progress of the layout.

5. Functional Committees Updates

Communications committee: Ed Johnson presented a report update on the activities of the Communications Ministry (attached).

Welcome committee: Pat Schaaf emailed that the next Welcome Mass will be on Sunday February 7th followed by a reception in the Parish Community Center.

6. Pastor's Minute/Corner

Fr. Greg reported that the renovation of the bathrooms in the parish hall hit an unexpected delay. The roof of the bathrooms will require repair and Fr. Greg is getting estimates on that. The work on the bathrooms will not be completed till February at best.

The Annual Diocesan Appeal for year 2010 will begin soon. The Diocesan office will be mailing to the parishioners directly due to a successful effort in consolidating all parishes' computer software and databases.

We are grateful for a trust that was endowed to St. Joseph by a long time parish family.

7. Public Comment Corner

None.

8. Next meeting's KEY agenda topics

Vincent Isip suggested the topic: what's the parish's emergency response process?

9. Summarize Meeting

The next meeting is scheduled for Thursday February 4, 2010. **Bill Osborne** will lead the prayer at the beginning for that meeting. There being no further business, the meeting was adjourned at approximately 8:45 PM.

Manny Wright, Council Member

St Joseph of Cupertino Parish

Communications Ministry -- Parish Involvement Planning

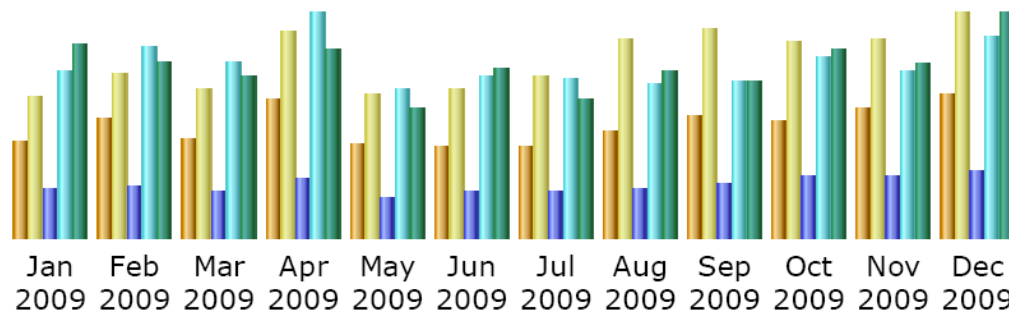
Reports to Parish Advisory Council, 07 January 2010

By: Ed Johnson, substitute for Mike Hoffman

Communications Ministry

1. Web site additions
 - a. New animated image on home page.
 - b. Events and Calendar updates - ongoing
 - c. Added Bingo page. Updated external Bingo listings. Initiated marketing effort.
 - d. Added Learning about Catholicism page. See Spiritual Resources.
 - e. Traffic – Note: Fall 2008 the website was undergoing total revision, thus adding traffic.

Month/Year	Visits	Pages	Hits	Bandwidth
Dec 2009	2631	7795	23,812	916 MB
Dec 2008	2024	8268	29,090	1040 MB



2. Newsletter, Steve Hill manager
 - a. Advent – Christmas Newsletter published and distributed, #12 edition.
 - b. Easter edition in process of writing.
 - c. Plan to distribute with Easter mailing near beginning of Lent.

Parish Involvement Planning

1. Needs Assessment data gathering has been completed. About 800+ surveys.

- a. Analysis of data and report preparation are underway.
2. Scheduling meeting with Fr Greg to present findings and plan, January.