

## ST. JOSEPH OF CUPERTINO PARISH COUNCIL

Minutes of the SJC Parish Council regular meeting

DATE/TIME: February 4<sup>th</sup> 2010 @ 7pm  
PLACE: Parish Community Center  
10110 North De Anza Blvd, Cupertino, CA 95014  
MEMBERS: *present*-- Vincent Isip, Barbara Louis, Manny Wright  
*absent*-- Linda Buhay, Larry Harrison, Bill Osborne  
Ex Officio PRESENT: Fathers Greg Kimm & Chady Segovia, Janice LaMotte  
OTHERS PRESENT: Mike Hoffman (Communications Committee rep)  
Pat Schaaf (Welcome Committee rep)  
*Potential new members*--  
Ed Wessler, Mariquetta Churchill, Dewey Churchill,  
Rita Kinney, Matt Arba (?sp?)

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The regular meeting of the SJC Parish Council (PC) was held at the above date, time, and place. Meeting was called-to-order as chaired by Vincent Isip, PC vice-chairman.

### **1. Preliminaries**

Fr Chady started the meeting with the opening prayer, in lieu of Bill Osborne's absence as designated prayer lead. Meeting agenda was reviewed. Council voted to finalize the agenda. Vincent requested PC for email approval of prior meeting's (Jan 7th) minutes by Friday.

### **2. PC membership renewal**

Ed Wessler was voted in as PC member. Welcome Ed!!!

Potential new members introduced themselves with a short bio. New members will be voted in at the next meeting, if they are still interested in joining the parish council.

### **3a. Parish Directory Project**

Fr Greg gave an update on the parish directory project. Some pictures remain to be collected by parishioners. Let Fr Greg know if you are aware of any parishioners who have not received their picture from LifeTouch.

### **3b. Parish Involvement Planning update** (by Mike Hoffman)

Mike Hoffman provided an update on the results of the survey from Parish Involvement Planning. Survey results were distributed by Mike. Mike will send electronic copies of the results to the PC members, via the meeting minutes.

Mike's invitation: all parish council members are welcome to attend any Parish Involvement meetings. We look forward to the involvement of council members in the project to whatever extent their other commitments allow.

Fr Greg's biography will be featured in the next communication newsletter.

Next PC meeting will have an agenda item to discuss the survey results in more detail.

#### **4. Functional Committees Update**

Communications committee: No update.

Welcome committee: Pat Schaaf informed the PC of Sunday's Welcome-Mass event. Statistics she provided are:

- 27 parishioners/ families were invited.
- 5 families responded to the date.
- 1 family able to attend.

**Pat requested help from the PC members to attend mass and/or reception:**

- Look for people with name tag and "angel sticker"
- Help in clean-up

#### **5. Pastor's Minute/Corner**

Fr. Greg reported that the renovation of the bathrooms will be completed by end of February unless unforeseen delays occur. For the first time in many years, the Sunday offerings met the budgeted goal for the fiscal year's first half. Fr Greg expressed his gratitude to the parishioners.

We are processing the trust, including property, endowed to SJC by a long time parish family.

The Annual Diocesan Appeal for year 2010 has already begun. Fr Greg reminded PC member to support this campaign and to direct parishioners with questions to him.

#### **6. Public Comment Corner**

After recounting a recent East Bay parish mass experience, Vincent suggested a future topic – How to bring in more parishioners?, increasing mass attendance #s (volume) in addition to current finance focus of increasing contribution-amount/attendee

#### **7. Next meeting's KEY agenda topics**

Pending topics (**Vincent to include in next meeting's agenda**)

- Discussion on parish's emergency response process? Vincent to frame-up discussion
- Detailed discussion Parish Involvement Planning survey results, led by Mike Hoffman.

Some future topics:

- Review PC organization by-laws, after new members are elected in to a full group.

#### **8. Summarize Meeting**

The next meeting is scheduled for Thursday March 4, 2010. **Bill Osborne continues to be next meeting's designated prayer leader** in the rotation.

– Minutes Submitted by (with attachments from Marieann Shovlin & Mike Hoffman):  
Barbara Louis, Council Member



## SJC Parish Survey Results Report

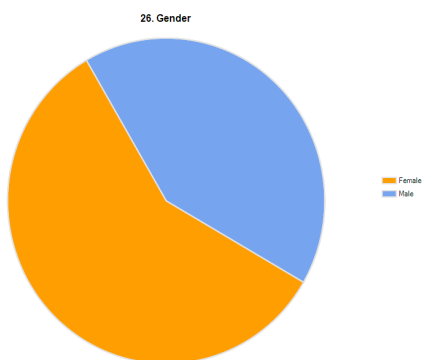
October - November, 2009

### Background:

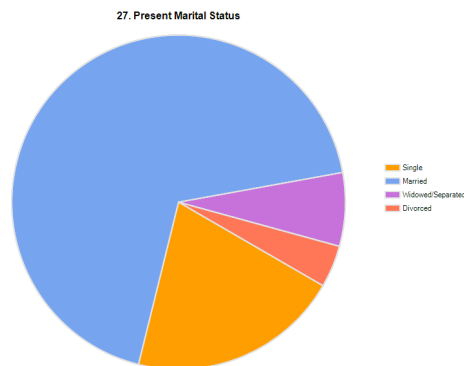
With the strong support of the St Joseph of Cupertino Pastor, Fr. Greg Kimm, a small group of parishioners from the SJC Communications Committee developed a survey for the Parish. The intent of the survey was to get a general idea of what Parishioners thought and felt about how well SJC served their needs. It was also hoped that enough interest could be generated to get more people interested in becoming more active in the Parish, as the survey would be the first of many activities structured to accomplish a broader involvement . The project was called Parish Involvement.

This report presents the results of the 799 survey responses.

### Part I. Survey Demographics

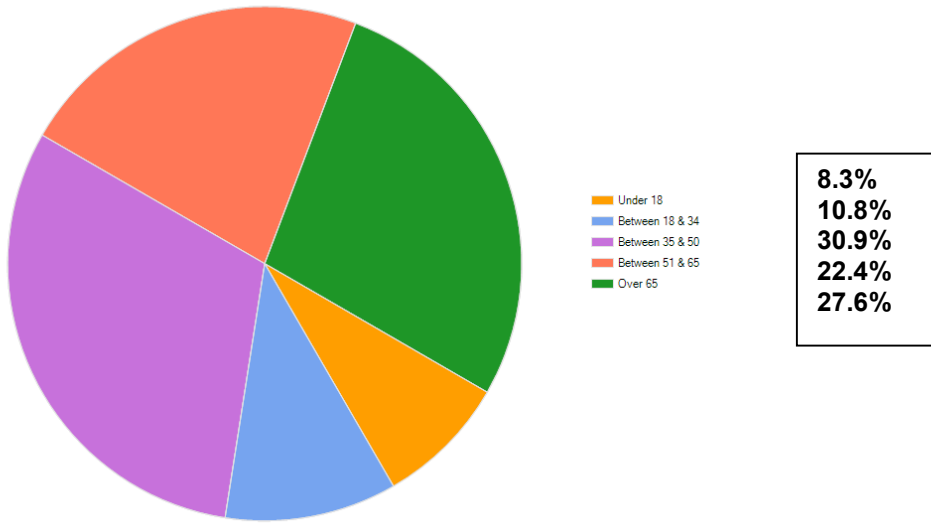


Gender	
Female	58.3%
Male	41.7%

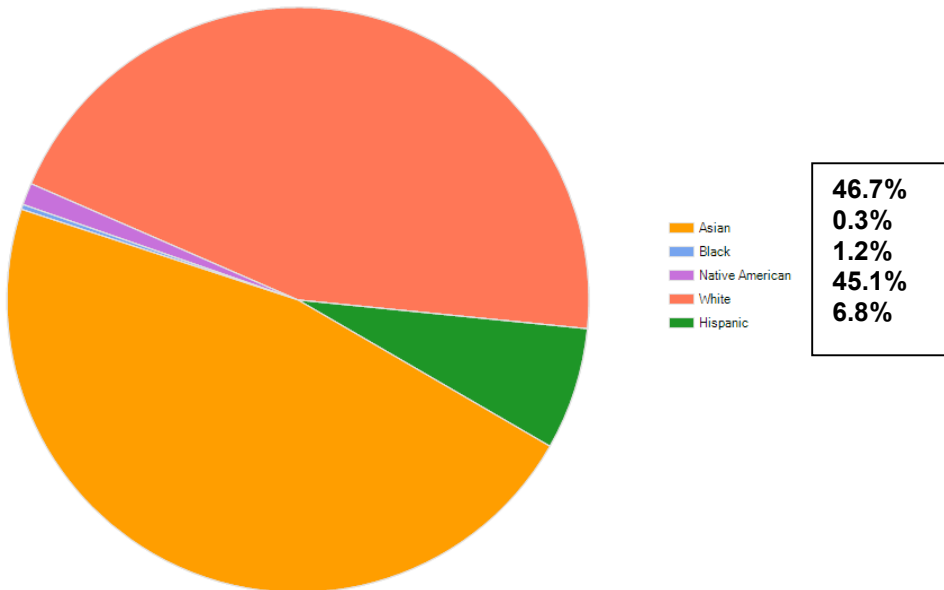


Marital Status	
Single	20.5%
Married	68.3%
Widowed/Separated	7.1%
Divorced	4.1%

28. Age on last Birthday



29. Ethnicity



**Response Rate by Mass**

Saturday, 5 PM:	117
Sunday 8 AM :	98
Sunday 9:30AM :	177
Sunday 11 AM:	236
Sunday 5 PM:	127
Other Responses:	44 (website, school)
<b>Total:</b>	<b>799</b>

## Responses to Questions by Area of Interest

(Percentages are total response rates; + includes 5 + 4; Negative includes 3+ 2+1; ?=Undecided)

### Worship & Liturgy

1. The celebration of the Sunday mass at SJC and the homily assists me in understanding my faith, and connecting it to the way I live.	<b>+89.8%</b>
2. The music at the Sunday Mass at SJC helps my active participation in the liturgy.	<b>+86.4%</b>
3. The environment of the Sunday Mass at SJC helps my active participation in the liturgy.	<b>+85.4%</b>
4. The celebration of the Sunday Mass at SJC fosters a sense of community.	<b>+80%</b>
5. I attend other forms of community worship at SJC besides Sunday Mass.	<b>+44%</b>
6. SJC provides many worship opportunities to assist me in living out my faith.	<b>+77%</b>

Comments on this items indicate:

- Some homilies need improvement
- Objections to presider reading the homily
- Many favorable comments, e.g., the Masses are wonderful
- Music – several comments requesting more lively, upbeat modern music
- More like the music and say it enhances their experience of the Mass

### Christian Community

8. SJC parishioners provide an atmosphere of welcome, hospitality and belonging for all.	<b>+89%</b>
9. The parishioners at SJC welcome and support other parishioners from various age groups (young, middle aged, elderly).	<b>+84%</b>
10. The parishioners at SJC welcome and support parishioners who are physically challenged.	<b>+77%</b>
11. The parishioners at SJC welcome people of different racial and ethnic backgrounds.	<b>+91%</b>
12. SJC engages in activities to encourage reuniting inactive Catholics into parish life.	<b>+66%</b>
13. SJC promotes co-operation with other Christian churches.	<b>+50%</b> <b>?46%</b>

Comments on this item indicate:

- Desire for more ecumenical involvement (other churches, groups)
- Desire for activities so SJC parishioners get to know each other better – more depth
- Emphasis on welcoming to all, new parishioners, other faiths, other cultures and not an emphasis on Asian culture only

## Outreach – Social Justice – Interfaith

15. Parishioners at SJC reach out and welcome all people, especially those who do not belong to any church.	+65%
16. Parishioners at SJC and parish groups/organizations serve parishioners in need, the poor, and disadvantaged.	+86%
17. The parish has groups/organizations which provide me with opportunities to discuss and bring about peace, justice, and equality.	+63% ?34%
18. SJC promotes understanding of major non-Christian religions	+39% ?47%

Comments on this item indicate:

- Misunderstanding about what social justice is
- Need for more education & communication in this area
- Visibility of what SJC does is limited

### Open Questions:

What are the three most important activities the parish should be doing now?  
(whether it is currently doing them or not)

Major Themes:

- More activities for youth & young adults
- More Faith formation activities
- Continue existing programs
- Outreach to get more people involved
- Homilies – make relevant to readings and daily life

3 years from now?

Major Themes:

- Innovative programs to get
  - more youth involved and
  - better serve parishioners and
  - better serve disadvantaged
- Financial stability

What is fulfilling for me about being a part of the SJC community?

Major Themes:

- Sense of belonging, community
- Spiritual fulfillment

Is there anything else you would like to tell us about the kind of parish in which you would like to be a parishioner?

Major Themes:

- Want to feel part of SJC Community
  - Volunteer follow-up
  - Need for spiritual support
  - Finances – asking for money problematic
  - Priests model the culture

## **SJC Parish Involvement Planning (Envisioning the Future and Finding the Dream)**

A proposal from the SJC Communications Committee (The Envisioneers)

- 1) What is Parish involvement planning?  
Defining the desired future state and designing a high level dynamic implementation plan
  - a. As a form of Strategic Planning, it is defining a strategy or direction and developing an implementation plan
  - b. Vision >>> Plan for 'X' years in the future
  - c. Guiding future actions to ensure specific goals are met
  - d. Change behavior to meet goals
  - e. Identifying long range goals and plans based on the goals of our diocese
  - f. Collective vision
  
- 2) What's the value of this for SJC parish community?...:  
Unity of purpose that will result in achieving our common goals
  - a. Better understanding of long range goals
  - b. Unity of purpose
  - c. Cohesive community
  - d. Cohesive actions that achieve common goals
  - e. Energize and unify parishioners
  
- 3) Participation should be by: everyone - all our constituents
  
- 4) The process should be: bottoms-up, participative, inclusive, appreciative, and transparent

## **Next Steps:**

Present results of survey to Fr. Greg and determine presentation methods for parish community

Presentation to Fr. Greg (Jan. 15, 2:30, 2010)

### Goal:

- Inform Fr. Greg of the survey results, key trends
- Determine methods, timeline for presentation to the parish community

### Presentation Outline

- I. Executive Summary
  - Overall survey responses by question
  - Key comment areas summary
  - Discussion of results - what messages are the parishioners giving; what messages do we want to send?
- II. Detail Comments as requested (Survey comment areas)
- III. Next steps for the project
  - What do we want to achieve - revisit goals
  - Fr. Greg recommendations
  - Plan development (modify below as needed)

### Survey Results Presentation for Parishioners

#### Goals:

- Appreciate their participation
- Share results at a high level (Executive Summary)
- Generate interest in getting more involved

#### Content:

- Executive summary in flyer and on website
- Detailed results available on request
- Visual display of results in Church
- Pulpit report & invitation to participate in the next steps

## Parish Involvement Overall Plan

Activity	Responsible/ Cost	Involve	Scheduled Date	Status
Develop Parish Support Base	CommMin, Parish Council	Finance Council Parish Staff Young Adults ComComm Liturgy Committee Others?	Meetings held in 2009	Completed  Completed Completed TBD
Parish Community Survey		All Parishioners	October – November, 2009	Completed, 799 responses
Presentation of results to Fr. Greg	CommMin	CommMin & Fr. Greg	January 15, 2010	
Presentation of results To Parishioners	CommMin	All Parishioners	January-February, 2010	
Focus Groups		All Parishioners	February – April, 2010	
Mass Sessions		Lay Leaders, Pastor		
Bulletin Flyers			Jan - March	
Large Scale Meetings (Appreciative Inquiry, Conversation Café, Consensus Workshop, Open Space)		All Parishioners	March - May	
Core Team Selection	Pastor, Lay Leaders		September – December	
Planning Meetings		All Parishioners	March – May	
Present Plan to Parish	Pastor, Core Team		May - August	
Implement Plan	Pastor, Core Team, Expanded Teams	All Parishioners	August , 2010 – ongoing	